

DK-06  
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## Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 – 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. Erasmus Charter 29158-LA-1-2014-1-DK-E4AKA1-ECHE

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Danmarks Tekniske Universitet/ Technical University of Denmark	DK LYNGBY01	Pernille Bengtson, Erasmus Coordinator, International Affairs. Anker Engeldsvej Build. 101A, 2800 Kgs. Lyngby, Denmark. Phone: +45 4525 1018 / Fax: +45 4587 0216, Email: peben@adm.dtu.dk Bjørn Sparre Johansson, Phone +45 45251180, Email: bsjo@adm.dtu.dk	www.dtu.dk
International Affairs Academic Contact		International Affairs Build. 101A 2800 Kgs. Lyngby Denmark. Phone: +45 45 25 10 18 Fax: 45 87 02 16, Email: peben@adm.dtu.dk;	
Technical University of Sofia -	BG SOFIA16	Prof. Dr.-Eng. Valeri Mladenov International Office, 8, Kl. Ohrdski Blvd., 1000 Sofia Phone: +359 2 965 2131, Fax: +359 2 868 2131, Email: valerim@tu-sofia.bg;	http://tu-sofia.bg/  http://oldweb.tu-sofia.bg/Erasmus/index.html
Academic Contact		Prof. Bozhana Tabakova, Phone: +359 2 965 3697, Fax: +359 2 987 7870, Fac. of Industrial Technologies, Email: tabakova@tu-sofia.bg;	

#### B. Mobility numbers per academic year

FROM	TO	Subject area [ISCED]		Cycle	Number of student mobility periods	
		code	name		Studies	Traineeships
DK LYNGBY01	BG SOFIA16	071 / 52 / 6	Engineering and engineering trades / Engineering, Technology	1 <sup>st</sup> and/or 2 <sup>nd</sup>	1 student/s Total number of months: 5	...
BG SOFIA16	DK LYNGBY01	071	Engineering and engineering trades	1 <sup>st</sup> and/or 2 <sup>nd</sup>	1 student/s Total number of months: 5	...

FROM	TO	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Teaching	Training
DK LYNGBY01	BG SOFIA16	071 / 52 / 6	Engineering and engineering trades / Engineering, Technology	1 x 1 week	individual agreement
BG SOFIA16	DK LYNGBY01	071	Engineering and engineering trades	1 x 1 week	individual agreement

#### C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	For more details	Recommended language of instruction	
			Student Mobility	Staff Mobility
DK LYNGBY01	MSc=English		B2	
BG SOFIA16	English, Bulgarian	...	B1	B2

#### D. Additional requirements

DK LYNGBY01	
BG SOFIA16	<p>1/ Incoming Exchange Students are required to agree on the duration and kind of studies (study courses or project work) with the faculty (agreement coordinator) prior arrival at TU – Sofia.</p> <p>2/ TU- Sofia could welcome students and staff with disabilities, only according to prior approval of each separate case.</p>

#### E. Calendar

Receiving institution	Autumn term	Spring term
DK LYNGBY01	Final date for applications: April 15 <sup>th</sup>	Final date for applications: November 1 <sup>st</sup>
	<p>3. On-line Applications: <a href="http://www.icn.dtu.dk">www.icn.dtu.dk</a></p> <p>4. A Transcript of Records will be issued no later than 5 weeks after the official assessment period has finished</p>	
BG SOFIA16	Final date for applications: June 15 <sup>th</sup>	Final date for applications: November 15 <sup>th</sup>
	<p>1. TU-Sofia will send its decision within 5 weeks</p> <p>2. A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished, but not later than 30 September 20XX of the Erasmus academic year (in effect as of 1 September 20XX -1. ). Every student must pick up the transcript him/herself! TU - Sofia will NOT automatically send the transcript to student or home university. If the student's exam grades are not available by the end of student mobility, the student is supposed to make arrangements with the proper office/person to have the transcript sent to him/her and/or the home institution.</p>	
<p>The present bilateral agreement will be valid during the academic years 2014/15 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30<sup>th</sup> for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.</p>		

#### F. Information

About	DK LYNGBY01	BG SOFIA16																																			
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Grading system	<a href="http://www.dtu.dk/english/education/international-student-guide/other-useful-information/grade-translation">http://www.dtu.dk/english/education/international-student-guide/other-useful-information/grade-translation</a>	<table border="1"> <thead> <tr> <th>ECTS grade</th> <th>points</th> <th>mark</th> <th>Bulgarian-in words</th> <th>English-in words</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>100-90</td> <td>6.0</td> <td>ОТЛИЧЕН</td> <td>EXCELLENT Outstanding performance</td> </tr> <tr> <td>B</td> <td>89-80</td> <td>5.0</td> <td>МНОГО ДОБЪР</td> <td>VERY GOOD Above the average standard but with some errors</td> </tr> <tr> <td>C</td> <td>79-70</td> <td>4.0</td> <td>ДОБЪР</td> <td>GOOD Generally sound work with a number of notable errors</td> </tr> <tr> <td>D</td> <td>69-60</td> <td>3.5</td> <td>ЗАДОВОЛИТЕЛЕН</td> <td>SATISFACTORY Fair but with significant shortcomings</td> </tr> <tr> <td>E</td> <td>59-50</td> <td>3</td> <td>ДОСТАТЪЧЕН</td> <td>SUFFICIENT Performance meets the minimum criteria</td> </tr> <tr> <td>F</td> <td>49-0</td> <td>2</td> <td>СЛАБ</td> <td>FAILED Substantial improvement necessary; requirement of further work</td> </tr> </tbody> </table>	ECTS grade	points	mark	Bulgarian-in words	English-in words	A	100-90	6.0	ОТЛИЧЕН	EXCELLENT Outstanding performance	B	89-80	5.0	МНОГО ДОБЪР	VERY GOOD Above the average standard but with some errors	C	79-70	4.0	ДОБЪР	GOOD Generally sound work with a number of notable errors	D	69-60	3.5	ЗАДОВОЛИТЕЛЕН	SATISFACTORY Fair but with significant shortcomings	E	59-50	3	ДОСТАТЪЧЕН	SUFFICIENT Performance meets the minimum criteria	F	49-0	2	СЛАБ	FAILED Substantial improvement necessary; requirement of further work
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Housing	<a href="http://www.dtu.dk/english/Education/International-Student-Guide/For-admitted-students/Accommodation">http://www.dtu.dk/english/Education/International-Student-Guide/For-admitted-students/Accommodation</a>	<a href="http://tu-sofia.bg/Erasmus/index.html">http://tu-sofia.bg/Erasmus/index.html</a> <a href="http://tu-sofia.bg/university/78">http://tu-sofia.bg/university/78</a>
Special needs	...	
Academic Calendar	<a href="http://www.dtu.dk/english/Education/International-Student-Guide/Studying-at-DTU/Academic-calendar">http://www.dtu.dk/english/Education/International-Student-Guide/Studying-at-DTU/Academic-calendar</a>	<a href="http://tu-sofia.bg/university/calendar">http://tu-sofia.bg/university/calendar</a>

### G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature
DK LYNGBY01	Pernille Bengtsen, Head of Section	July 7 <sup>th</sup> 2015	
BG SOFIA16			

scanned signatures are accepted



## Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 – 2016 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Danmarks Tekniske Universitet/ Technical University of Denmark	DK LYNGBY01	Pernille Bengtsen, Erasmus Coordinator, International Affairs. Anker Engelundsvej Build. 101A, 2800 Kgs. Lyngby, Denmark. Phone: +45 4525 1018 / Fax: +45 4587 0216, Email: <a href="mailto:peben@adm.dtu.dk">peben@adm.dtu.dk</a> Bjørn Sparre Johansson, Phone +45 45251180, Email: <a href="mailto:bsjo@adm.dtu.dk">bsjo@adm.dtu.dk</a>	<a href="http://www.dtu.dk">www.dtu.dk</a>
International Affairs Academic Contact		International Affairs Build. 101A 2800 Kgs. Lyngby Denmark. Phone: +45 45 25 10 18 Fax: 45 87 02 16, Email: <a href="mailto:peben@adm.dtu.dk">peben@adm.dtu.dk</a> ;	
Technical University of Sofia, Faculty of Industrial Technologies	BG SOFIA16	Prof. Dr.-Eng. Valeri Mladenov International Office, 8, Kl. Ohrdski Blvd., 1000 Sofia Phone: +359 2 965 2131, Fax: +359 2 868 2131, Email: <a href="mailto:valerim@tu-sofia.bg">valerim@tu-sofia.bg</a> ;	<a href="http://www.tu-sofia.bg/Erasmus/index.bg">http://www.tu-sofia.bg/Erasmus/index.bg</a>  <a href="http://www.tu-sofia.bg/eng_new">http://www.tu-sofia.bg/eng_new</a>
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#### B. Mobility numbers per academic year

FROM	TO	Subject area [ISCED]		Cycle	Number of student mobility periods	
		code	name		Studies	Traineeships
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BG SOFIA16	DK LYNGBY01	52 / 6	Engineering and engineering trades / Engineering, Technology	1 <sup>st</sup> and/or 2 <sup>nd</sup>	2 student/s Total number of months: 12	...

FROM	TO	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Teaching	Training
DK LYNGBY01	BG SOFIA16	52 / 6	Engineering and engineering trades / Engineering, Technology	1 x 1 week	Individual agreement
BG SOFIA16	DK LYNGBY01	52 / 6	Engineering and engineering trades / Engineering, Technology	1 x 1 week	1 x 1 week

#### C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	For more details	Recommended language of instruction	
			Student Mobility	Staff Mobility

LYNGBY01	BSc=Danish, MSc=English	<a href="http://www.dtu.dk/english/education/guest-students/BSc-and-MSc/application-and-deadlines">www.dtu.dk/english/education/guest-students/BSc-and-MSc/application-and-deadlines</a>	B2	
BG SOFIA16	BSc= English MSc=English	<a href="http://www.tu-sofia.bg/eng_new">http://www.tu-sofia.bg/eng_new</a>	B1	B1

#### D. Additional requirements

DK LYNGBY01	
BG SOFIA16	<p><b>1/ Incoming Exchange Students are required to agree on the duration and kind of studies (study courses or project work) with the faculty (agreement coordinator) prior arrival at TU – Sofia.</b></p> <p><b>2/ TU- Sofia could welcome students and staff with disabilities, only according to prior approval of each separate case.</b></p>

#### E. Calendar

Receiving institution	Autumn term	Spring term
DK LYNGBY01	Final date for applications: May 1 <sup>st</sup>	Final date for applications: November 1 <sup>st</sup>
	<p>7. On-line Applications: <a href="http://www.icn.dtu.dk">www.icn.dtu.dk</a></p> <p>8. A Transcript of Records will be issued no later than 5 weeks after the official assessment period has finished</p>	
BG SOFIA16	<p>Final date for applications: TU – Sofia needs to receive the signed &amp; complete application package by</p> <ul style="list-style-type: none"> <li>▪ 1 May (students who need a visa)</li> <li>15 June (students who do not need a visa)</li> </ul>	<p>Final date for applications: TU – Sofia needs to receive the signed &amp; complete application package by</p> <ul style="list-style-type: none"> <li>▪ 1 October (students who need a visa)</li> <li>15 November (students who do not need a visa)</li> </ul>
	<p>8. Applications should be sent to to Mrs. D. Margenova, Erasmus Exchange Coordinator, Int. integration Dept. 8, Kl. Ohridski Blvd. 1000 Sofia/Bulgaria</p> <p>9. TU – Sofia wil send its decision within 5weeks</p> <p>10. A Transcript of Records will be issued by TU faculties no later than [5weeks after the assessment period has finished, but not later than 30 September 20XX of the Erasmus academic year (in effect as of 1 September 20XX -1.). Every student must pick up the transcript him/herself! The TU Sofia will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.</p>	

The present bilateral agreement will be valid during the academic years 2014/15 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30<sup>th</sup> for activities taking placing during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

#### F. Information

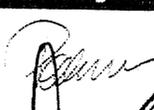
About	DK LYNGBY01	BG SOFIA16
	(for up to date contact details, see web pages)	
Grading system	<a href="http://www.dtu.dk/english/education/international-student-guide/other-useful-information/grade-translation">http://www.dtu.dk/english/education/international-student-guide/other-useful-information/grade-translation</a>	See the table below
Visa	<a href="http://www.dtu.dk/english/Education/International-Student-Guide/For-admitted-students/Residence-permit">http://www.dtu.dk/english/Education/International-Student-Guide/For-admitted-students/Residence-permit</a>	International integration Dept., Mrs. O. Ignatova, E mail: <a href="mailto:oignatova@tu-sofia.bg">oignatova@tu-sofia.bg</a> Mrs. D. Margenova: E mail: <a href="mailto:margenova@tu-sofia.bg">margenova@tu-sofia.bg</a> <a href="http://www.mfa.bg/setlang/en/">http://www.mfa.bg/setlang/en/</a> <a href="http://www.tu-sofia.bg/Erasmus/index.bg">http://www.tu-sofia.bg/Erasmus/index.bg</a> <a href="http://www.tu-sofia.bg/eng_new">http://www.tu-sofia.bg/eng_new</a>
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		<a href="http://www.tu-sofia.bg/eng_new">http://www.tu-sofia.bg/eng_new</a>
Housing	<a href="http://www.dtu.dk/english/Education/International-Student-Guide/For-admitted-students/Accommodation">http://www.dtu.dk/english/Education/International-Student-Guide/For-admitted-students/Accommodation</a>	International integration Dept., Mrs. O. Ignatova, E mail: oignatova@tu-sofia.bg Mrs. D. Margenova: E mail: <a href="mailto:margenova@tu-sofia.bg">margenova@tu-sofia.bg</a> <a href="http://www.tu-sofia.bg/Erasmus/index.bg">http://www.tu-sofia.bg/Erasmus/index.bg</a> <a href="http://www.tu-sofia.bg/eng_new">http://www.tu-sofia.bg/eng_new</a>
Special needs	...	
Academic Calendar	<a href="http://www.dtu.dk/english/Education/International-Student-Guide/Studying-at-DTU/Academic-calendar">http://www.dtu.dk/english/Education/International-Student-Guide/Studying-at-DTU/Academic-calendar</a>	International integration Dept., Mrs. O. Ignatova, E mail: oignatova@tu-sofia.bg Mrs. D. Margenova: E mail: <a href="mailto:margenova@tu-sofia.bg">margenova@tu-sofia.bg</a> <a href="http://www.tu-sofia.bg/Erasmus/index.bg">http://www.tu-sofia.bg/Erasmus/index.bg</a> <a href="http://www.tu-sofia.bg/eng_new">http://www.tu-sofia.bg/eng_new</a>

TU of Sofia: <http://www.tu-sofia.bg/Erasmus/index.html> Grading system

ECTS grade	points	mark	Bulgarian-in words	English-in words
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F	49-0	2	СЛАБ /НЕДОСТАТЪЧЕН /	FAILED Substantial improvement necessary; requirement of further work

## G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature
DK LYNGBY01	Pernille Bengtsen, Head of Section		
BG SOFIA16	Prof. Dr. – Eng. Valeri Mladenov, Vice Rector		

scanned signatures are accepted

TECHNICAL UNIVERSITY  
1000 SOFIA  
8, KLIMENT OHRIDSKI BLVD.  
Tel + 3592 8623073 Fax + 3592 8683215

